

## Revelation Achiever



**Achiever is designed to suit the growing small business that has wider range of requirements than UpStart. It includes ledgers for Debtors (Customers), Creditors (Suppliers), Stock, General Ledger, and Invoicing. Other features include multiple Delivery Addresses per customer, full account history available on-line for up to 72 months, reprint old customer invoices from up to 72 months ago, extensive data export facilities in all ledgers, comprehensive Sales Rep Analysis, stock records can hold pictures of the actual stock items, up to 7 Selling Prices per Stock item, all records (in all ledgers) have an unlimited length "Notes" field for comments related to each record. Up to 9 separate sets of company accounts may be held. Achiever is a single-user product (non-networkable).**

### GENERAL OVERVIEW

#### Other Features include:

- Powerful "drill-down" enquiry options on all accounts & stock records to display all aspects of transactions (right back to the original Invoice, GRN, etc).**
- Create/amend accounts/stock records & perform enquiries at any time without exiting what you are currently doing.**
- Notes or narrations may be attached to accounts, stock records and transactions (even after they are posted).**
- Email Invoices and Statements at the touch of a button.**
- Pictures of stock items can be attached to their stock records and displayed on demand in Invoice and GRN modules.**
- Revelation is period-based: keep last month's books open until you're ready to close.**

- ❑ **Post into prior periods in General ledger (current year as well as closing entries in the last financial year).**
- ❑ **Reprint Invoices, Grn's at any time (up to 2 years later).**
- ❑ **Context-sensitive Help screens (F1).**
- ❑ **Multiple Delivery addresses per Debtor.**
- ❑ **Stock: 16 character stockcodes, decimal position per stock record, multiple selling prices and more.**
- ❑ **Automatic backups to hard disk on exit and before month-ends/year-ends.**
- ❑ **Extensive control over each operator's preferences and what functions they can access in Revelation.**

#### **Debtors (Customers)**

##### **Features include:**

- ❑ **Open Item & Balance Forward a/c's.**
- ❑ **7 character alphanumeric a/c number allocated by Revelation or user-defined.**
- ❑ **Age Analysis up to 180 days.**
- ❑ **Email address per account with option to send statements by email.**
- ❑ **Multiple Delivery Addresses per a/c.**
- ❑ **Extensive controls on each a/c such as Excl. or Incl. Invoices, charge interest (and from what aged period), print statements, disallow invoicing if aged amounts exceed a selected period, etc.**
- ❑ **Sales history and profit margins per a/c.**
- ❑ **Display full details of all entries posted during the current & last financial years including actual source documents and General ledger contra entries.**
- ❑ **Each a/c has a Notes field allowing you to attach notes to an a/c.**
- ❑ **Special Debtor/Stock link allows a choice of 7 Prices per stock item.**
- ❑ **Reprint any Invoice processed within the current or last financial year.**
- ❑ **REP Analysis for up to 9999 Reps based on Invoiced Sales OR on Payments.**
- ❑ **Separate Area Code on each a/c to allow greater client classification.**
- ❑ **Automatic Interest Charged on Overdue Accounts.**

- Extensive data Export facilities.**
- Access Accounts by Name or Account Number.**
- Each a/c has a 10 position Category to allow tight classification of accounts.**
- Each a/c has a Credit Limit field giving tight control over poor payers – you can even "freeze" an a/c to prevent any further sales.**

#### **Creditors (Suppliers)**

##### **Features include:**

- Open Item & Balance Forward a/c's.**
- Age Analysis up to 180 days.**
- Display full details of all entries posted during the current & last financial years including actual source documents and General ledger contra entries.**
- Each a/c has a Notes field allowing you to attach comments to an account.**
- Reprint any GRN processed within the current or last financial year.**
- Extensive data Export facilities.**
- Access Accounts by Name or Account Number.**
- Each a/c has a 10 position Category to allow tight classification of accounts.**
- Print Remittance Advices to send with payments to Suppliers.**
- Email address per account with option to send Remittances by email.**
- Print detailed Purchase History reports.**

#### **Stock (Inventory) received from Suppliers**

##### **The following features are available in the Process GOODS RECEIVED module:**

- Process Goods Received or Returned to Suppliers where all involved ledgers are updated in real-time (including stock)**
- Average Cost automatically recalculated during GRN.**
- Facility to input new Selling Price as items are booked in.**
- Reprint any GRN processed within the current or last financial year.**
- Create new Creditors a/c's & stock records whilst in the GRN module.**

## **Nominal (General) Ledger**

### **Features include:**

- Up to 40000 General Ledger accounts catered for: Income, Expenditure, Assets, Liabilities**
- Full Departmental control with unlimited number of named Departments.**
- Sub-accounting provided by means of special Group code to link them.**
- Full Departmental and Group reporting.**
- Up to 999 "legs" handled in a single journal entry.**
- Although Revelation is a 'real-time' system, Batch processing is provided where batches are held 'in limbo' until verified.**
- Post Journals into past periods (even closing entries into Last financial year).**
- A System Bank account is provided with full reconciliation facilities with Bank Statements.**
- Display full details of all entries posted during the current & last financial years including actual source documents and contra entries.**
- Each a/c has a Notes field allowing you to attach comments to an account.**
- Display or print Bar Charts showing Income/Expense/Budget comparisons.**
- Detailed VAT Reports are provided to assist in completing VAT Returns.**

## **Stock (Inventory)**

### **Features include:**

- 16 character Stockcodes with 2 line Description fields & unit weight/volume.**
- Store item's picture in the stock record.**
- Separate Categories & Bin locations.**
- Obsolete items catered for with Supersede stockcode + cross-reference link to similar items from other suppliers.**
- Two Supplier's info per item.**
- Quantity and Price decimal position can be defined for each item.**
- Up to 7 Selling Prices per item linked to a Stock Price field in Debtors accounts.**
- Quantity Discounts.**

- Special Promotion Price per item with a start and end date specified.**
- Different item types catered for: Normal item, Odd item and Service item.**
- Each record has a Notes field allowing you to attach comments to an item.**
- Minimum, maximum & re-order quantities specified per item.**
- Comprehensive Purchase & Sales History displayed with Profit Margins.**
- Display full Movement history for the current & last financial years including actual source documents.**
- Extensive reports provided plus a facility to create custom Stock reports.**
- Stock Audit trail of any manual changes made (prices, on hand) may be printed.**

## **INVOICING**

### **Features include:**

- If you print invoices on a Laser or Inkjet printer, Revelation can print your custom designed Company Logo on them.**
- After processing an invoice, email a copy to the client at the touch of a button.**
- Up to 999 lines per Invoice.**
- Create/amend accounts & stock items and perform full enquiries while in the body of an invoice.**
- Rep analysis by Invoice.**
- Display stock item's picture (if available) to assist staff in identifying correct item.**
- Reprint any Invoice processed within the current or last financial year.**
- Print delivery notes/packing slips after invoices that show no prices.**
- Credit limit exceeded warning.**
- Print tax Exclusive or Inclusive invoices.**
- Discount per line and Overall discount.**
- Special Freight field on Invoices.**
- Option to use stock Notes field as Description on invoices allows for descriptions of unlimited length.**
- Stored message service allows common messages to be saved & re-used.**

- **Insert and delete lines in an invoice as you would in a word processor.**
- **Process/print Cash Receipts for credit of Debtors a/c's on invoice stationery.**
- **Option to amend item Descriptions and Prices for a specific invoice.**
- **Price changes, discounts, credit check, etc can be password protected.**
- **Search for stock items by stockcode, description, category, bin or use an advanced "pattern-matching" option that searches for items with a match anywhere in a selected field.**
- **Create and invoice "odd-items" not normally held in the stock file.**
- **Process/print Credit Notes for goods returned for credit.**
- **Custom Invoice layouts catered for.**